

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
NOVEMBER 8, 2021

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday November 8, 2021. The regular meeting will begin at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

1. **Judge Wiseman, Howard County Judge**
 - a. Discussion / Possible Action: Maintenance on Fire Alarm system for main Courthouse
 - b. Discussion / Possible Action: Howard County Appraisal District-Resolution
 - c. Discussion / Possible Action: Howard County Leadership Summit
2. **Tax Assessor/Collector Tiffany Sayles**
 - a. Discussion/Possible Action: Master License and Service Agreement with Harris Govern
3. **Sharon Adams, County Treasurer**
 - a. Discussion / Possible Action: Monthly Payroll Report (October)
 - b. Discussion / Possible Action: Personnel Considerations
4. **Jackie Olson, County Auditor**
 - a. Discussion / Possible Action: Contract with Regional Public Defender for Capital Cases
 - b. Discussion / Possible Action: Approve Invoices
 - c. Discussion / Possible Action: Approve Purchase Requests
 - d. Discussion / Possible Action: Budget Amendment
5. **Brian Klinksiek, Road Engineer**
 - a. Discussion / Possible Action: Approve Low Bid on RFB 2020017 GRH CR 45 and Contract with Low Bidder
 - b. Discussion / Possible Action: Revise 2022 Letting Schedule to Include Non-grant Projects
 - c. Discussion / Possible Action: Roadway Maintenance Update
6. **John Cline, Commissioner Pct. 4**
 - a. Discussion / Possible Action: Personnel- EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074
7. **Brent Zitterkopf, County Clerk**
 - a. Discussion / Possible Action: Monthly Report
8. Discussion of Law Enforcement Radio System and take any necessary action.
9. Opportunity for mention of any items to be on the future agendas.

Attest:




Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

DEPUTY COUNTY CLERK HOWARD COUNTY
BRENT ZITTERKOPF
2021 NOV -5 AM 8:43
FILED
Posted

BE IT REMEMBERED that on the 8th day of November, A.D. 2021 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order @ 3:31 PM.

This being the week of Veteran's Day, Judge Wiseman recognized and thanked all Veterans for their service to our country.

Judge Wiseman began discussion concerning the maintenance for the fire alarm system in the main Courthouse. All information was not available. The Auditor went to find the needed information and the issue was addressed again later in the meeting.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to table action on the Howard County Appraisal District-Resolution with Judge Wiseman reporting that Tiffany Sayles, Tax Assessor-Collector saying it was not ready. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to participate in the Howard College Leadership Summit on December 9, 2021 @ 5:30 PM as presented by Judge Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to rescind the tabling of the Howard County Appraisal District-Resolution. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to cast all of Howard Counties 793 votes for Scott Emerson on the Howard County Appraisal District-Resolution as presented by Judge Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to table action on the Master License and Service Agreement with Harris Govern due to the agreement not being ready as presented by Judge Wiseman in the absence of Tiffany Sayles, Tax Assessor-Collector. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Payroll Report for October 2021 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, introduced the new TxDot Area Engineer, Ryan Sayles. Mr. Sayles greeted the Court and recognized Clarissa who is in training to be his assistant. He stated that he is from Big Spring and plans to be here for a long time. He and Mr. Klinksiek looking forward to working in cooperation with each other.

Jackie Olson, County Auditor, stated that the Contract with the Regional Public Defender for Capital Cases can be disregarded. Action was taken on the Agreement in July.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Purchase Requests with the cost of the generator from Lowe's being raised to \$4500 for a 14000 KW as presented by Jackie Olson, County Treasurer. The requests as follows: Detention Center for cleaning and Admin office supplies from Walmart @ \$3000; Detention Center for Inmate supplies from Walmart @ \$5000; Detention Center for Indigent supplies from Bob Barker @ \$2000; Detention Center for blankets, sheet, towels, etc. for inmates from Charm Tex @ \$1000; Sheriff for case ammo from Ally Outlaws @ \$1080; Library for library cards from PSI Plastic Graphics @ \$126.02; Sheriff for 50 winter jackets from Galls @ \$1938; Sheriff for 14000 KW generator from Lowe's up to \$4500 (paid from Fund 704); Sheriff for Easement for Utilities for South Mountain from Oncor @ \$25735.40 (Fund 704); A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Bailey updated the Court on what progress is being made on the radio tower situation.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve Change Order #3 from Harris @ \$240290 as presented by Commissioner Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve the Low Bid on RFB 2020017 GRH CR 45 from Blackjack @ \$228,805.45 (no paperwork presented to Court Clerk) as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to approve the Revised Letting Schedule through March 10, 2022 and allow Mr. Klinksiek to begin going out on bids, as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave roadway updates including work still in progress on Beal's Creek among other projects. No action needed.

The Court moved into Closed / Executive session pursuant to Section 551.074 @ 4:11 PM.

The Court reconvened into Regular session @ 4:25 PM with no action being taken as a result of the Closed / Executive session.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the County Clerk's Monthly Report for October 2021 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adjourn @ 4:34 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for November 8, 2021.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas